

2.5.1: Mechanism of internal /external assessment is transparent and the grievance redressal system is time-bound and efficient

Internal assessment for all programs is done according to Tumkur University guidelines. The principal set-up of each academic year is the Internal Examination Committee headed by the Coordinator and including heads of all departments as members.

The committee will schedule two internal exams for the semester and informs the teacher of the subject. Question paper will be set at 60 minutes and 35 marks. It is collected by the committee before the internal examination date. Separate invigilators will be assigned on the day of the test who will ensure proper conduct of each room and examination. Attendance is collected by the student who attends internal testing. The test booklets will be evaluated and returned to the students to ensure they are followed by the exam transparency.

Students with low scores are advised and advised by the subject teacher his / her improvement. Under the CBCS scheme, the internal assessment scores will be 30, 3 points for attendance, 3 marks for assignment, 4 marks for the first and second internal examination respectively. IA Marks are assigned by individual subject teachers. Without any bias being overseen by the head of the department. It is then submitted. Displayed on the University and College Notice Board by the Principal.

If there are any grievances, the students of the IA Marks Award are first handled by the Principal and the concerned HOD submitting to University. And all relevant documents and test booklets related to internal examination, such as questionnaires, are handed over to the college's office at the end of each semester.

Our institution follows Tumkur University's assessment plan. The exam schedule is displayed on the notice board for the purpose of informing students about it and is also posted on the students' social media groups. It is they are well aware of the exam and prepare the students accordingly. This is given plenty of time to prepare for exams. Centralized and computerized the university's evaluation registration and evaluation process, and this allowed the university to publish results quickly on its websites.

The evaluation process is done online. Examination applications, admission tickets, results and the application for reevaluation is through Tumkur University's online evaluation management system software. The college will serve as an assistant in the process.

Helps students when they feel that the results have changed. Our institution provides assistance to students if they wish to go for re-evaluate the answer paper, re-total, and photo copy of answer paper, and challenge evaluation.

In addition, any student who is complaining about the internal scores and the result of the examination is free to contact the Principal and the Office Superintendent or the Head of the Department, on campus to record their grievances. Office superintendents constantly interact with students Feedback from students on exam behavior. The suggestion box is placed at the entrance, The college office and students are asked to leave their suggestions or problems. Principals get Details; Communicate with the relevant competent authority to resolve the issue quickly. If the result is obtained from the University, Make a phone call or call the student at the college office and the student will be notified of the result.